



## Application for Temporary/Seasonal Employment

Thank you for interest in working at Package Right LLC. The next few paragraphs describe our company and will help you decide if you are potentially a good fit.

### MISSION

**Package Right LLC's** mission is to be the top producer of world-class quality jigsaw puzzles and games for established marketers in the toy industry. We are committed to helping our customers grow and profit by providing them with superior service and on time delivery of products that meet their quality expectations. Our guiding principles include fair treatment of our employees and vendors and being a good corporate citizen. We dedicate ourselves to continuous improvement in our processes, products and services.

In order to attain our "Mission", we need to employ hard-working, talented, committed individuals who have a stable work history, reliable transportation, excellent attendance, take instructions well, enjoy working as part of a team, be able to perform physical work, (lift up to 30 lbs, stand, bend, stooping, for up to 10 hrs a day), maintain our high quality standards, adhere to our safety standards, and want to become part of the Package Right "TEAM"!

Package Right is looking to hire employees who meet the above criteria. New employees begin in a temporary status, which means employment is seasonal and contingent on the amount of work we have available. The starting pay is \$8.50 an hour. If after 90 days, you have successfully completed your "On-the-Job" training program, have excellent attendance, and have shown a positive, can-do attitude you could earn up to \$9.00 an hour. We encourage new ideas and ways of doing things. We want to challenge you not only physically but mentally as well.

If the three paragraphs above sound like an employer that you would like to work for then please ask yourself these questions.

1. Can I "Make ends meet" with the offered starting wage?
2. Do I have reliable transportation to get back and forth to work and be on-time?
3. Can I work 10 hours a day in a fast-paced setting, lifting-standing-bending-stooping?
4. Can I work the overtime when required?
5. Do I want to work somewhere, where my input is valued and listened to?

If you answered yes to those questions, please complete the application. If not, you can stop here, NO questions asked and have a great day!

Step One:

Please explain briefly why you think you would be a good match for Package Right?

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## Employment “Pre-Screening” Selection Criteria

**Directions:** Please read the following questions and mark the appropriate box to the right of the question. Please note that package Right is an equal employment opportunity employer and complies with all state and federal laws regarding employment, including any requirements for the provision of accommodations in the interview/application process or in the performance of job duties.

	<b>YES</b>	<b>NO</b>
1. Are you able to work 10 hours a day?	<input type="checkbox"/>	<input type="checkbox"/>
2. Are you able to work the required overtime on a daily basis if needed?	<input type="checkbox"/>	<input type="checkbox"/>
3. Can you lift up to 30 pounds?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you able to Stand, Kneel, Stoop, or Bend for 10 hours a day?	<input type="checkbox"/>	<input type="checkbox"/>
5. Can you work in a “Fast-Paced” – “Rate-Based” work environment?	<input type="checkbox"/>	<input type="checkbox"/>
6. Do you have Reliable Transportation?	<input type="checkbox"/>	<input type="checkbox"/>
7. Do you have a Stable Work History? No more than 2 jobs in the past 2 years.	<input type="checkbox"/>	<input type="checkbox"/>
8. Are you a High School Graduate or have completed a GED?	<input type="checkbox"/>	<input type="checkbox"/>
9. Are you a convicted Sex Offender, or on the Indiana Sex Offender Registry?	<input type="checkbox"/>	<input type="checkbox"/>

**Thank you for taking the time to complete Package Right LLC’s Pre-Screening Process.**

APPLICANT INFORMATION					
Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Home Phone ( )		Alternate/Cell Telephone ( )			
Date available to begin work?			Social Security No.		
Shift Applied for:		Dayshift (6:30am – 5:00pm)		Nightshift (5:30pm-4:00am)	
Are you a citizen of the United States?		YES	NO	If no, are you authorized to work in the U.S.?	
				YES	NO
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when? <input type="checkbox"/> <input type="checkbox"/>	
Have you ever been convicted of a crime?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain <input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>		
Do you have any friends/relatives who are employed at Package Right? List name(s)					
Are you a Registered Sex Offender?		YES	NO		
Have you ever been discharged for violating a company policy with a past employer?				YES	NO
If yes, please describe. (This will not necessarily exclude you from consideration.)				<input type="checkbox"/>	<input type="checkbox"/>

EDUCATION		
High School		
Did you graduate?	YES	NO
If not a High School Graduate, have you obtained a GED?	YES <input type="checkbox"/>	NO <input type="checkbox"/> If yes, when did you complete it?

<i>List any additional information you feel would be helpful in considering your application for employment. List examples of what you have done at other jobs, what made you successful, and what did you enjoy or dislike about your previous job.</i>

PREVIOUS EMPLOYMENT			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone (    )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?    YES <input type="checkbox"/> NO <input type="checkbox"/>			

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date

Thank you for completing the written application process. If you are selected for the next process you will receive a phone call to schedule an interview. **Since our work is seasonal and can vary, please DO NOT call the plant to check on the application. If a need exists, we will call you.** Again, thanks for your interest and time.